

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTERE DE L'ELEVAGE, DES PECHEES
ET DES INDUSTRIES ANIMALES

COMMISSION INTERNE DE PASSATION DES
MARCHES

REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

INTERNAL TENDER'S BOARD

No. **001** **REQUEST FOR QUOTATION**
/QR/MINEPIA/ITB/2025 OF **11 AVR 2025** **FOR THE ACQUISITION**
OF FISH FEED TO SUPPORT PRIVATE OPERATORS

Funding: Operating Budget of MINEPIA, 2025 Financial Year

1. Subject

Within the scope of promoting the development of intensive fish-farming to boost aquaculture production and improve the living conditions of stakeholders of this sector within the framework of import-substitution policy, the Minister of Livestock, Fisheries and Animal Industries, acting as the Contracting Authority, hereby, launches a request for quotation for the acquisition of fish feed to support private operators.

2. Scope of services

Services under this consultation include acquisition of:

- Thirty-six (36) bags of granulated feed for Clarias, sizes 1.7 to 2.5mm;
- Seventy (70) bags of granulated feed for Clarias, size 3mm;
- Eighty-two (82) bags of granulated feed for Clarias, size 4 to 4.5mm;
- Thirty-six (36) bags of granulated feed for Tilapia, size 1.7 to 2.5mm;
- Seventy (70) bags of granulated feed for Tilapia, size 3mm;
- Eighty-two (82) bags of granulated feed for Tilapia, size 4 to 4.5mm.

3. Participation and origin

Any Company or group of companies registered under Cameroon law, operating within the national territory, and meeting the qualification criteria presented in this request for quotation, may participate in this request for quotation.

4. Funding

The services under consideration in this consultation shall funded by the Operating Budget of MINEPIA for the 202 Financial Year, allocated under Budget Line **No 59 31 057 02 330003 360680 961.**

5. Submission method

The selected method for this quotation request is **online only.**



6. Consultation of the Quotation Request File

Upon publication of this notice, the file may be consulted during business hours at the Public Contracts Service of the Ministry of Livestock, Fisheries and Animal Industries at Mvog-Betsi, Yaoundé, Phone number: 222 22 45 41.

It may also be consulted on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> and on the ARMP website (www.arpmp.cm).

7. Acquisition of Quotation Request File

Upon publication of this notice, the quotation request file may be obtained at the Public Contracts Service of MINEPIA at Mvog-Betsi/Yaoundé, Phone number: 222 22 45 41, with a non-refundable sum of **twenty-five thousand (25, 000) CFA francs**, payable to the Public Treasury.

The electronic version of the QR file may also be downloaded free of charge from the COLEPS or PRIDESOFT platforms from the addresses mentioned above. However, submission by physical or electronic means shall be subject to payment of the QR file purchase fee.

8. Estimated cost

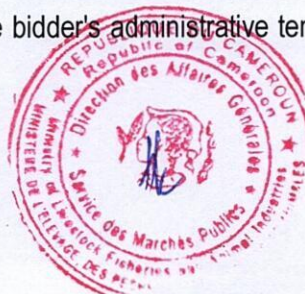
Upon completion of preliminary studies, the estimated cost of the operation stands at **twelve million seven hundred and fifty thousand (12,750,000) CFA francs**.

9. Bid bond

Each bidder must enclose with his administrative documents dated, signed, stamped, hand-paid bid bond and issued by a body or financial institution approved by the Minister in charge of Finance to issue bonds within the scope of public contracts, and listed in Exhibit 14 of the TF. This bond shall have a deposit receipt issued by the CDEC for an amount of **two hundred and fifty-five thousands (255, 000) CFA francs**, valid for thirty (30) days beyond the expiration date of the tender's validity. A tender shall be rejected if it lacks a stamped bid bond issued by a first class bank or a first class financial institution authorised by the Ministry in charge of Finance to issue bonds within the scope of public contracts, accompanied by a deposit receipt issued by the CDEC. If a bid bond is produced but has no connection with the consultation concerned, it shall be considered absent and the bidder shall be disqualified. A bid bond presented by a bidder during the bid opening session shall be rejected.

10. Submission of quotations

Each tender, written in French or English, must be submitted by the bidder on the COLEPS platform no later than **09 MAY 2025** at 1 p.m. A back-up copy of the tender in PDF format, saved on a USB key or CD/DVD, must be submitted clearly labelled 'back-up copy', along with the original of the bidder's administrative tender, all in a sealed envelope marked below within the time limit set.



No. **001**

"REQUEST FOR QUOTATION

**/QR/MINEPIA/ITB/2025 OF 11 AVR 2025 FOR THE ACQUISITION OF FISH FEED TO
SUPPORT PRIVATE OPERATORS**

To be opened only during the tender opening session"

Size and format of files

The maximum documents sizes that will be sent on the platform and constituting the bidder's offer are the following:

- 5 MB for the Administrative Tender;
- 15 MB for the Technical Tender;
- 5 MB for the Financial Tender.

The following formats shall be accepted:

- PDF for text documents;
- JPEG for images.

The bidder shall ensure that he uses compression software in case of reducing size of files to send.

11. Opening of tenders

Tenders shall be opened at once and shall take place on **09 MAY 2025** at 2 p.m., by the Internal Tenders Board of the Ministry of Livestock, Fisheries and Animal Industries, in its meeting room, located at Mvog-Betsi/Yaoundé.

Only bidders may attend this opening session or be represented by a duly authorised person of their choice.

The documents in the administrative file must be provided either in their original form or as copies certified as accurate by the issuing service or an administrative authority, as outlined in the Special Regulations stipulated in the Invitation to Tender, failing which they shall be rejected. They should be less than three (3) months old before the date of submitting tenders or should have been issued after the date of signature of the call for quotation.

In addition, the tender shall be rejected if any document in the administrative file, except the bid bond, is missing or non-compliant with the specifications within the 48-hour period granted by the Board.

12. Admissibility of Quotations

The Contracting Authority shall not accept tenders:

- bearing indications as to the identity of bidders;
- submitted after submission date and time deadlines;
- without any mention of the Quotation Request' identity;
- not conforming to the submission method;
- lacking the original of the bidder's administrative tender.



Any tender that is incomplete in accordance with the requirements of the quotation request file shall be rejected. If a bid bond is produced but has no connection with the consultation concerned, it shall be considered absent and the bidder shall be disqualified. Moreover, a bid bond presented by a bidder during the opening session shall be rejected.

13. Evaluation criteria

13.1-Eliminatory criteria

These are the following:

- absence of a dated, signed, stamped, hand-paid bid bond and accompanied with a deposit receipt issued by the CDEC during the tender opening session;
- failure to produce after the 48-hour deadline, a document in the administrative file deemed to be non-compliant or missing during the tender opening session, (excluding the bid bond);
- false declarations, fraudulent manoeuvres or falsified documents;
- failure to comply with at least four (4) of the six (6) essential criteria;
- lack of a colour prospectus accompanied by technical data sheets produced by the manufacturer or approved distributor of the supplies in this QR;
- failure to comply with one of the major technical specifications indicated in the technical specifications for the supplies in this QR;
- failure to comply with 75 % of the minor technical specifications indicated in the technical specifications for the supplies in this QR where appropriate;
- lack of a quantified unit price in the Quotation Request;
- lack of a statement on oath stating that no contract has been abandoned during the last three (3) years;
- lack of an element of the Financial Tender (bond, BPU, DQE, SDPU);
- lack of a dated and signed integrity charter;
- lack of a dated and signed statement of social and environmental commitment;
- non-compliance with the file format for tenders;
- lack of a back-up copy in the event of a malfunction of the COLEPS platform.

13.2-Essential criteria

The essential criteria pertaining to the qualification of bidders shall include:

- the general presentation of the tender;
- the bidder's references;
- the financial capacity (access to a credit line or other financial resources, turnover, statement of financial solvency);
- the qualification and experience of personnel;
- the delivery schedule;
- the proofs of acceptance of the QR's conditions (CCAP and CST initialled on all pages, dated, signed with the words "Read and approved").

Note : Any tender failing to meet all the elimination criteria and secure a minimum of four (4) "yes" responses out of the six (6) essential criteria shall be disqualified.



14- Estimated deadline and place of delivery

14.1 The Contracting Authority has set the maximum period of **sixty (60) calendar days**. This period shall run from the notification date of service order to commence work.

14.2 Feed covered by this quotation request shall be delivered at the store of the Department of Fisheries, Aquaculture and Fishing Industries of MINEPIA located at Mvog-Betsi.

15- Allotment

This quotation request is not allotted.

16- Award

The Contracting Authority shall award the contract to the bidder who has submitted a tender meeting technical and financial criteria and whose tender is evaluated as the lowest, taking into account any discounts offered.

17-Validity period of quotations

Bidders shall remain bound by their tender for **ninety (90) days** from the initial deadline set for submitting tenders.

18-Additional information

Additional information may be obtained during working hours at the Public Contracts Service of MINEPIA, located at Mvog-Betsi/Yaoundé, Phone number : 222 22 45 41, or online on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or on the ARMP website <http://www.armac.cm>.

19-Fighting corruption and malpractices

For any corruption or malpractice, please call or text CONAC on 1517, the Public Procurement Authority (MINMAP) (SMS or call) on: (+237) 673 20 57 25 and 699 37 07 48, ARMP on 222 20 18 03 or the MO/MOD on 222 22 45 41

Yaoundé, on **11 AVR 2025**

THE MINISTER OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES,
CONTRACTING AUTHORITY

Copies:

- MINMAP;
- ARMP;
- SOPECAM;
- ITB President;
- Public Contracts Service
- Chronos/Archives.



Docteur TAÏGA

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