

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTERE DE L'ELEVAGE, DES PECHEES
ET DES INDUSTRIES ANIMALES

COMMISSION INTERNE DE PASSATION DES MARCHES

REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF LIVESTOCK, FISHERIES
AND ANIMAL INDUSTRIES

INTERNAL TENDER'S BOARD

OPEN NATIONAL INVITATION TO TENDER UNDER EMERGENCY PROCEDURE
No. **00001** /ONIT/MINEPIA/ITB/2025 OF **27 MARS 2025** FOR THE ACQUISITION OF
STALK CUTTERS FOR DAIRY FARMERS.

Funding: Public Investment Budget of MINEPIA, 2025 Financial Year.

1. Subject

Within the context of improving milk production by acquiring livestock equipment for the efficient use of crop residues in dairy cattle feed in large production areas, the Minister of Livestock, Fisheries and Animal Industries, acting as the Contracting Authority, hereby, issues an Open National Invitation to Tender for the acquisition of biomass production equipment (mini-silage harvesters) for dairy farmers.

2. Scope of services

Services include the acquisition of 22 mini-silage harvesters.

3. Allotment

This invitation to tender is not allotted.

4. Estimated cost

Upon completion of preliminary studies, the estimated cost of the operation stands at **fifty-five million two hundred fifty-five million two hundred fifty-eight thousand (55 258 000) CFA Francs.**

5. Estimated deadline and place of delivery

5.1 The Contracting Authority has set the maximum period of **one hundred and fifty (150) calendar days for the delivery of supplies covered by this Invitation to tender.** This period shall run from the notification date of the service order to commence work.

5.2 Services covered by this call for tenders shall be delivered at MINEPIA's store located at Mvog-betsi.

6. Participation and origin

Any Company or group of companies registered under Cameroon law, operating within the national territory, and demonstrating both technical expertise and financial capabilities in supplying agricultural equipment, may participate in this consultation.

7. Funding

The services under consideration in this invitation to tender shall be funded by the **Public Investment budget (BIP)** of MINEPIA for the 2025 Financial Year, allocated under budget line **No 59 31 057 02 330001 524419 953.**

8. Submission method

The selected submission method for this consultation is online-only.



9. Bid bond

Each bidder must enclose with his administrative documents a dated, stamped and hand-paid bid bond, issued by a body or financial institution approved by the Minister in charge of Finance to issue bonds within the scope of public contracts, and listed in Exhibit 14 of the TF. This bond shall have a deposit receipt issued by the CDEC for an amount of **one million one hundred and five thousand one hundred and sixty (1, 105, 160) CFA Francs**, and shall be valid for thirty (30) days beyond the expiration date of the tender's validity. A tender shall be rejected if it lacks a stamped bid bond issued by a first class bank or a first class financial institution authorised by the Ministry in charge of Finance to issue bonds within the scope of public contracts, accompanied by a deposit receipt issued by the CDEC. If a bid bond is produced but has no connection with the consultation concerned, it shall be considered absent and the bidder shall be disqualified. A bid bond presented by a bidder during the bid opening session shall be rejected.

10. Consultation of the Tender Files

Upon publication of this notice, the file may be consulted during business hours at the Public Contracts Service of the Ministry of Livestock, Fisheries and Animal Industries, located at Mvog-Betsi, Yaoundé, Phone number: 222 22 45 41.

It may also be consulted on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> and on the ARMP website (www.arpmp.cm).

11. Acquisition of Tender Files

Upon publication of this notice, the tender file may be obtained at the Public Contracts Service of MINEPIA at Mvog-Betsi/Yaoundé, Phone number: 222 22 45 41, with a non-refundable sum of **sixty thousand (60, 000) CFA francs**, payable to the Public Treasury.

The electronic version of the TF may also be downloaded free of charge from the addresses mentioned above. However, submission by physical or electronic means shall be subject to payment of the TF purchase fee.

12. Submission of tenders

Each tender, written in French or English, must be submitted by the bidder on the COLEPS platform no later than 1 p.m. on **29 AVR 2025**. A back-up copy of the tender in PDF format, saved on a USB key or CD/DVD, must be submitted clearly labelled 'back-up copy', along with the original of the bidder's administrative tender, all in a sealed envelope marked below within the time limit set.

No. **00001** "OPEN NATIONAL INVITATION TO TENDER UNDER EMERGENCY PROCEDURE
/ONIT/MINEPIA/ITB/2025 OF **27 MARS 2025** FOR THE ACQUISITION OF STALK CUTTERS FOR
DAIRY FARMERS.

(To be opened only during the tender opening session)"

Size and format of files

The maximum documents sizes that will be sent on the platform and constituting the bidder's offer are as follows:

- 5 MB for the Administrative Tender;
- 15 MB for the Technical Tender;
- 5 MB for the Financial Tender;

The following formats shall be accepted:

- PDF for text documents;
- JPEG for images.

The bidder shall ensure that he uses compression software in case of reducing size of files to send.



13-Admissibility of tenders

The Contracting Authority shall not accept tenders:

- bearing indications as to the identity of bidders;
- received after the deadline for submission;
- without any mention of the Call for Tenders' identity;
- not conforming to the submission method;
- lacking the original of the bidder's administrative tender.

Any tender that is incomplete in accordance with the requirements of the tender documents shall be rejected. If a bid bond is produced but has no connection with the consultation concerned, it shall be considered absent and the bidder shall be disqualified. Moreover, a bid bond presented by a bidder during the bid opening session shall be rejected.

14-Opening of tenders

Tenders shall be opened at once.

In any event, the opening of administrative, technical and financial documents shall take place on **29 AVR 2025** at 2 p.m., by the Internal Tenders Board of the Ministry of Livestock, Fisheries and Animal Industries, in its meeting room, located at Mvog-Betsi, Yaoundé.

Only bidders may attend this opening session or be represented by a duly authorised person of their choice, even in the case of a group of companies.

The documents in the administrative file must be provided either in their original form or as copies certified as accurate by the issuing service or an administrative authority, as outlined in the Special Regulations stipulated in the Invitation to Tender, failing which they shall be rejected. They should be less than three (3) months old before the date of submitting tenders or should have been issued after the date of signature of the Invitation to Tender.

In addition, the tender shall be rejected if any document in the administrative file, except the bid bond, is missing or non-compliant with the specifications at the time of opening tenders and remains uncorrected within the 48-hour period granted by the Board.

15- Evaluation criteria

15.1 Eliminary criteria

These are the following:

- Lack of dated, signed, stamped, hand-paid bid bond and accompanied with a deposit receipt issued by the CDEC during the tender opening session;
- failure to produce, after the 48-hour deadline, a document in the administrative file deemed to be non-compliant or missing during the tender opening session, (excluding the bid bond and the CDEC receipt) ;
- false declarations, fraudulent manoeuvres or falsified documents;
- failure to comply with at least five (5) of the seven (7) essential criteria;
- lack of a colour prospectus accompanied by technical data sheets produced by the manufacturer or approved distributor of the supplies in this TF;
- failure to comply with one of the major technical specifications indicated in the technical specifications for the supplies in this TF;
- failure to comply with 50% of the minor technical specifications indicated in the technical specifications for the supplies in this TF;
- lack of a quantified unit price in the Financial Tender;
- lack of an element of the Financial Tender (bond, BPU, DQE, SDPU);
- lack of a statement on oath stating that no contract has been abandoned during the last three (3) years;
- lack of the integrity charter;
- lack of a declaration of social and environmental commitment;



- non-compliance with the file format for online tenders;
- lack of a back-up copy in the event of a malfunction of the COLEPS platform.

15.2. Essential criteria

The essential criteria pertaining to the qualification of bidders shall include:

- the general presentation of the tender;
- the bidder's references;
- financial capacity;
- the delivery schedule (planning and timetable for the provision of related services);
- the guarantee period;
- the after-sales service (technical personnel and availability of spare parts);
- proof of acceptance of the contract's conditions (CCAP and CST initialled on all pages, dated and signed on the last page with the words 'Read and approved');

Note: Any tender failing to meet all the elimination criteria and secure a minimum of five (5) "yes" responses out of the seven (7) essential criteria shall be disqualified.

16- Award

The Contracting Authority shall award the contract to the bidder who has submitted a tender meeting the required technical and financial criteria and whose tender is evaluated as the lowest, taking into account any discounts offered.

17- Maximum number of batches:

This invitation to tender comprises one (1) batch.

18- Validity period of tenders

Bidders shall remain bound by their tender for **ninety (90) days** from the initial deadline set for submitting tenders.

19- Additional information

Additional information may be obtained during working hours at the Public Contracts Service of MINEPIA, located at Mvog-Betsi/Yaoundé, Phone number: 222 22 45 41, or online on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or on the ARMP website <http://www.armp.cm>.

20- Fighting corruption and malpractices

For any corruption or malpractice, please call or text CONAC on 1517, the Public Procurement Authority (MINMAP) (SMS or call) on: (+237) 673 20 57 25 and 699 37 07 48, ARMP on 222 20 18 03 or the MO/MOD on 222 22 45 41.

Copies:

- MINMAP;
- ARMP;
- ITB President;
- Public Contracts Service
- Time/Archives.

THE MINISTER OF LIVESTOCK, FISHERIES AND
ANIMAL INDUSTRIES,
CONTRACTING AUTHORITY



Docteur TAÏGA

